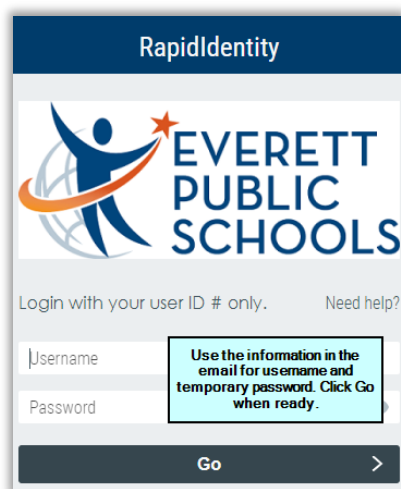


## Resetting your Temporary Parent Password

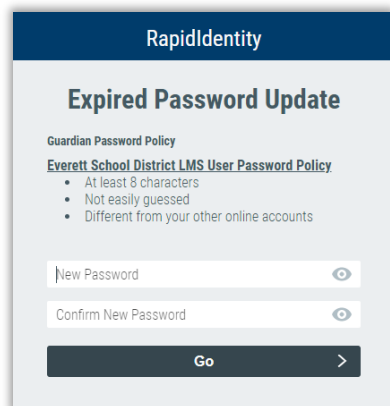
Upon receiving your new login and temporary password in an email from LMS you will need to login and change your password in our online security system, RapidIdentity. It is recommended that you complete the reset process on a computer or laptop as most cell phones will receive an authentication error when accessing RapidIdentity.

**Step 1:** Upon logging in at <https://arms.everett.k12.wa.us> enter your username and temporary password and click GO. Username and temporary password are space and case sensitive. (If you copy/paste be sure there are NO EXTRA spaces before or after.)



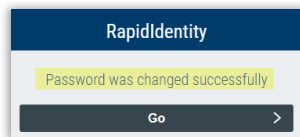
The image shows the RapidIdentity login interface. At the top is a dark blue header with the text "RapidIdentity". Below this is the Everett Public Schools logo, which features a stylized figure in blue and orange. Under the logo, the text "Login with your user ID # only." is displayed, followed by a link "Need help?". There are two input fields: "Username" and "Password". A light blue callout box with a black border is positioned over the Password field, containing the text: "Use the information in the email for username and temporary password. Click Go when ready." At the bottom of the form is a dark blue button with the text "Go" and a right-pointing arrow.

**Step 2:** On the next screen, create your new parent password. Passwords need to be at least 8 characters. It is recommended that you create a password different than your other online accounts and not easily guessed for security reasons.



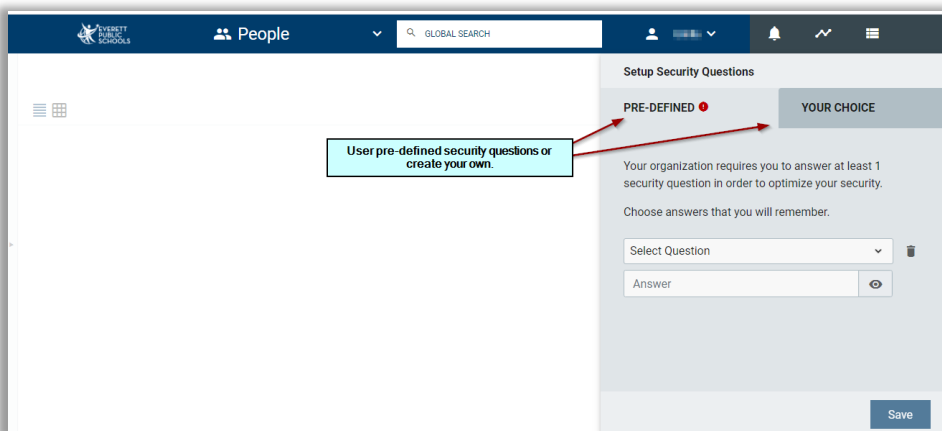
The image shows the RapidIdentity "Expired Password Update" screen. At the top is a dark blue header with the text "RapidIdentity". Below this is the title "Expired Password Update". Under the title, the text "Guardian Password Policy" is displayed, followed by the link "Everett School District LMS User Password Policy". There is a bulleted list of password requirements: "At least 8 characters", "Not easily guessed", and "Different from your other online accounts". There are two input fields: "New Password" and "Confirm New Password". Both fields have a small eye icon to the right of the input box. At the bottom of the form is a dark blue button with the text "Go" and a right-pointing arrow.

**Step 3:** You will receive this message when your password was changed successfully. Click **Go** to proceed to the next step.

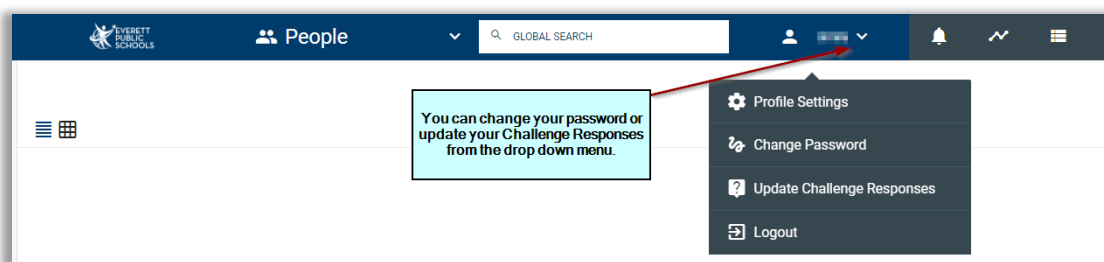


**Step 4:** You will be prompted to set up your Security Questions. Completing your security questions will allow you to use the “Forgot Username” or “Forgot Password” options in the future.

You have the option to use the pre-defined security questions or to create your own questions. Once you have answered your questions, click SAVE at the bottom of the screen.



You can change your password or update your challenge (security) answers at any time. These options are located in the drop-down menu to the right of your name in the upper right of the screen.



After successfully changing your temporary password and updated your challenge/security questions, you can log out of RapidIdentity. You are ready to log into one of the online parent resources using your parent username and new password.

**Step 5:** Go to [www.everettsd.org](http://www.everettsd.org), click on [A+ Grades](#) icon then click on [Grades & More icon](#) to access more information regarding the systems you will have access to as a parent/guardian.

